

Curriculum Instruction Committee Minutes

Contra Costa College

Monday, November 22, 2021

CALLED TO ORDER with Introduction of Guests at 2:15 p.m.

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest, Ben Jahn (sub)
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Dr. Kimberly Rogers
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Voting members not in attendance were Jennifer Ounjian (late) and Jennifer Griest (Sub: Ben Jahn). Rodolfo Santos and Dr. Kimberly Rogers were not available.

Guests: Shelly Ruby, Jon Celesia

CONSENT AGENDA ACTION ITEMS

Agenda: November 22, 2021

ACTION: Approved

Motioned: Brianne

Seconded: Leslie

All in Favor: No abstentions

Minutes: November 8, 2021

ACTION: Approved

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

MEDIC-200 Anatomy and Physiology for Medical Assisting

Distance Education: New request for both fully online and partially online.

MEDIC-211 Disparities in Healthcare

Distance Education: New request for both fully online and partially online.

NON-CONSENT AGENDA ACTION ITEMS

“Notes for Submission” field in eLumen will be renamed to “Justification for Submission”. Make the field a required field and update the help text to the following:

“Explain the need for this new course (must be consistent with strategic planning goals for Department), or provide the justification for proposed course revisions. Identify all revisions being made and attach content review/requisite validation form, if applicable.”

ACTION: Approve

Motioned: Ben

Seconded: Leslie

All in Favor: No abstentions

ESL-175 Editing and Grammar for Writers

Substantial: Content Review: Change lecture hours and units to fixed 2 units (from 2-3 units). Effective FA22 Update methods of evaluation, textbooks, SLOs, lecture content, and advisory placement language. (*This course was tabled on 11/8/21 due to lack of time.*)

ACTION: Approved

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

PHYS-120 General College Physics I

Non-Substantial: Content Review: Add Prerequisite option of both MATH-121 and MATH-135 in lieu of MATH-171. Add Prerequisite PHYS-101 (may be taken concurrently). Update textbook. Effective Fall 22.

ACTION: Approved pending validation forms for PHYS101, MATH 121, and MATH 135

Motioned: Najia

Seconded: Leslie

All in Favor: No abstentions

PHYS-120H General College Physics I (Honors)

Substantial: Content Review: Correct SAM code to E Non-Occupational (not CTE top code). Add prerequisite PHYS-101 (may be taken concurrently). Update textbook.

ACTION: Approved pending validation form for PHYS101

Motioned: Najia

Seconded: Leslie

All in Favor: No abstentions

PHYS-130 General Physics I

Non-Substantial: Content Review: Add prerequisite PHYS-101 (may be taken concurrently)

ACTION: Approved pending validation form for PHYS101

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

CHEM-227 Organic Chemistry II

Substantial: Content Review. Correct SAM code to E Non-Occupational (not CTE top code). Update course description, homework hours and examples, MOIs, MOEs, textbooks, SLOs, and lecture/lab content. Remove advisory ENGL-142B.

ACTION: Approved

Motioned: Najia

Seconded: Brianne

All in Favor: No abstentions

Physics – Associate in Science for UC Transfer Pathway degree (UCTP)

New Program: 44 units. Top code 1902.00

The purpose of the Associate in Science in Physics for University of California Transfer Pathway (UCTP) degree is to provide preparation for community college students to transfer into the UC system as physics majors.

ACTION: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

Engineering – Associate in Science Degree

Non-Substantial: ENGIN-112 added to required courses. Move ENGIN-255, 230 and 240 from required to optional. Add ENGIN-170, ENGIN-200, COMP-112, and CHEM-121 to optional courses. Overall major units updated to 34-37 (from 33)

ACTION: Tabled due to lack of time

DISCUSSION ITEMS

Emergency proposal guidelines, continued *(Tabled on 10/8/21 due to lack of time.)*

ACTION: Tabled due to lack of time

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting was adjourned at 4:00 p.m. The next meeting will be January 24, 2022.